

RECOMMENDATION FOR A PROMOTION

1. To: The State Secretary

I hereby submit a report on the following vacancy/vacancies:

Post	:
Grade	:
Post ID	:
No. of Vacancy/Vacancies	:
With Effect From	:
Previous Holder	:
Reason for Vacancy	:

I recommend the promotion of:

No	Name / IC Number	Post / Grade	Current Station	Years of Service	Latest 3 years LNPT (%)		
					2011	2012	2013

** Please use separate attachment if the above spaces are insufficient
**Please attach Laporan Perakuan Kenaikan Pangkat Jabatan*

The officer(s) recommended is/are in every way competent and qualified to perform all the duties of the post.

Date: Signed:

Ref. No: Name of Head of Department:

Official Stamp:

2. To: The Secretary,
Public Service Commission

I confirm that:

- (a) The particulars in paragraph 1 are correct.
- (b) There are no objections on financial or establishment grounds to the vacancies being filled with effect from

I recommend the above promotional post to be filled.

Date: Signed:

(State Secretary)

Ref. No: